

### **Applicant's Declaration:**

I certify that the particulars given by me in the previous page and documents enclosed in support of my candidature are true to the best of my knowledge and belief. I understand that the institute will have the right to ask me to withdraw from the programme if any discrepancies are found in the information furnished, or my performance does not meet the institute's values and academic standards. I have gone through the programme details, prospectus, terms and conditions as mentioned in the prospectus and I am fully satisfied with the programme. I also understand to abide by the rules, general discipline, dress code and norms of conduct of the velocity during the programme.

Place _____	Date : _____	Signature of Candidate
Name of Father/Guardian : _____		

### **Parents/Guardian's Declaration:**

We will fully back Mr./Ms. .... financially during his/her studies Velocity, and undertake that my ward will satisfy the terms and conditions, attendance requirements/ academic standards, dress code & general behavior according to Institute's rules and practices. I have also gone through the programme details, prospectus, terms and conditions and I am fully satisfied with the programme.

Place _____	Date : _____	Signature of Parents/Guardian
Name of Father/Guardian : _____		

**Please submit this filled up application from either by Post, Courier or in person to:**

**Associate Director - Admissions  
Velocity The English Factory  
237, Velocity Opp. P.T.C. Ground, Civil Line's, Sagar M.P. India  
Phone : +91-07582422158, Mob : +91-9303030098**

### **Terms and Condition:**

#### **Classroom Ethics**

- \* The students must dress neatly and decently.
- \* Smoking & pouches are strictly prohibited at the Campus.
- \* Political and religious activities are prohibited at the Academy.
- \* Mobile phones are to be kept in silent mode in the Academy .
- \* Parents, relatives or friends of the students are not permitted to enter the classroom.

#### **Rules and Regulations**

- \* Regularity and punctuality should be maintained.
- \* The students should participate in the course projects actively and sincerely.
- \* All students shall maintain decorum in class and observe social etiquette.
- \* The study material is copyrighted. No part of the study material may be reproduced, stored in a retrieval system or transmitted in any form by any means - electronic, mechanical, photocopying, recording or otherwise
- \* Fees once paid are neither refundable nor transferable.
- Velocity reserves its right to expel students who fail to abide by the rules and regulations.